



Spending Authority for
Chief & Deputy Chief
Bush Fire Control Officers

1. Objective

This Policy recognises the need for the Chief or Deputy Chief Bush Fire Control Officer to take immediate steps, in the absence of authorised Shire employees, to obtain and deploy equipment and resources necessary to facilitate the early containment and extinguishing of a wildfire during a Level 1 emergency.

The policy aims to:

1. To specify which persons may incur expenses on behalf of Shire;
2. To provide the situations where such expenses may be incurred; and
3. To specify the extent of the authority to expend Shire funds.

2. Policy

The Chief Bush Fire Control Officer, or in his absence the Deputy Chief Bush Fire Control Officer, is authorised to engage contractors or incur expenses of up to \$5,000 per incident, on behalf of Council for the use of combating and extinguishing a wildfire.

This only applies to incidents where the Shire of Denmark is the lead combat agency with the Chief or Deputy Chief Bush Fire Control Officer undertaking the role of Incident Controller and contact with an authorised Shire employee has been unsuccessful.

Wherever practicable, the Chief or Deputy Chief Bush Fire Control Officer shall attempt to liaise with either the:

- a. Community Emergency Services Manager;
- b. Director Corporate and Community Services; or
- c. Chief Executive Officer;

prior to engaging contractors or incurring any expense.

All receipts and financial records must be retained by the Chief or Deputy Chief Fire Control Officer for Officers to process expenses.

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