



Minutes

DISABILITY SERVICES ADVISORY COMMITTEE

HELD AT THE SHIRE OF DENMARK
953 SOUTH COAST HIGHWAY, DENMARK
THURSDAY 19th MARCH 2020 at 10.00AM

Table of Contents

1. ELECTION OF PRESIDING PERSON	4
2. DECLARATION OF OPENING/WELCOME TO COUNTRY	4
3. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE	4
4. ANNOUNCEMENTS BY THE PERSON PRESIDING	4
5. DECLARATION OF INTEREST	4
6. CONFIRMATION OF MINUTES	4
6.1 Minutes of the Disability Services Committee	4
7. REPORTS	4
7.1 Lighthouse Project	4
7.2 Plane Tree Precinct	4
7.3 Ocean Beach Public Realm Planning	4
7.4 CBD Accessible Car Parking Bays Upgrade	4
8. GENERAL BUSINESS	6
8.1 Workforce Plan	6
8.2 William Bay Redevelopment	6
9. NEXT MEETING	6
10. CLOSURE OF MEETING	6

VISION

For the Shire of Denmark to be an accessible and inclusive community for people with disability, their families and carers.

TERMS OF REFERENCE

1. To support and recommend to Council, action and policies relating to the provision of services for people with disability in the Denmark community.
2. To advise Council on matters effecting people with disability generally.
3. To oversee the implementation, reviews and evaluation of the Shire of Denmark Disability Access and Inclusion Plan and make recommendations to Council on matters relating to the Plan.
4. Assist Council with the implementation of Recognition of People with Disability Policy P110709 and review the Policy at regular intervals to ensure its ongoing accuracy and relevance.

Council Committee Meeting

19 March 2019

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1. ELECTION OF PRESIDING PERSON

Cr Allen was nominated and elected to the position of Presiding Person.
Ms Helen Spencer was elected as Deputy Presiding Person.

2. DECLARATION OF OPENING / WELCOME TO COUNTRY

The Presiding Person opened the meeting at 10.10am.

I acknowledge the land on which this meeting is being held on and the traditional custodians of the land, the Bibbulmun and Minang people and pay my respects to Elders past, present and emerging.

3. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**MEMBERS:**

Cr Mark Allen	Council Representative
Mrs Lyn Perry	Denmark Over 50s Association
Mr Geoff Hill	Community Member
Ms Emma Reilly	Community Member
Ms Helen Spencer	Community Member
Ms Yvonne Hortin	Community Member

STAFF:

Mrs Claudia Simpson	(non-voting) Community Development Officer
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APOLOGIES:

Ms Kylie Spencer	Denmark Health Service
Mr Adrian Hinds	Community Professional (Private Sector)
Mr Peter Boyes	Community Member
Ms Angela Simpson	Shire of Denmark Manager Community Services

ABSENT:**VISITORS:**

Mrs Laura Delbene	Town Planner, Shire of Denmark
Mr Damian Schwarzbach	Manager Recreation Services, Shire of Denmark
Tyler Hartfield	Work Experience Student

4. ANNOUNCEMENTS BY THE PERSON PRESIDING

Cr Mark Allen welcomed the newly appointed committee members, Emma Reilly and Geoff Hill.

5. DECLARATIONS OF INTEREST
Nil

6. CONFIRMATION OF MINUTES

6.1 MINUTES OF THE DISABILITY SERVICES ADVISORY COMMITTEE

OFFICER RECOMMENDATION	ITEM 6.1
Moved: Lyn Perry Spencer	Seconded: Helen
That the minutes of the Disability Services Advisory Committee held on the 10 th October 2019, be confirmed as a true and correct record of the proceedings.	
Carried: 5/0	

7. REPORTS

7.1 Lighthouse Project

Mrs Simpson reported on the success of the Lighthouse project Train the Trainer initiative.

Kaleisha Bass, Anwen Handmer and Geoff Hill undertook facilitators training and then delivered two disability awareness presentations, one in Denmark and one in Plantagenet as part of the program.

Ms Simpson acknowledged the program participants for their involvement and commended them on their success.

The Community Development Officer also acknowledged Tyler Hartfield for his contribution and involvement in the project.

Cr Allen and Ms Spencer congratulated the presenters and thanked the Shire staff for their involvement and successful delivery of the project.

Outcome

- Noted.

7.2 Plane Tree Precinct

Mrs Laura Delbene presented the Plane Tree Project design.

Mrs Delbene explained the Concept plan was adopted in 2014, she said the design included some of the following key access elements: low interpretative signage, sealed footpath access into the precinct and at level disabled parking.

The committee noted that the low wall overhanging into the Strickland St footpath would pose a trip hazard for visually impaired people.

Outcome

- Mrs Delbene noted the comments and will notify the Consultants of the feedback provided.

7.3 Ocean Beach Public Realm Planning

Mr Damian Schwarzbach presented the draft Ocean Beach Redevelopment project to the committee. The project includes a brand-new Surf Life Saving Facility and a community area public realm.

Mr Schwarzbach said a Consultant has been engaged to develop a Concept plan.

Ms Spencer requested for the committee to continue to be engaged in the development of the project and for beach and public realm disabled access to be included as part of the development.

Mr Geoff Hill requested for provision of disabled access to the new Surf Life Saving Facility.

Mr Tyler Hartfield asked if private areas for pipe feeding could be provided.

Outcomes

- Mr Schwarzbach said disabled access would be considered as part of the project brief.
- Mr Schwarzbach said the committee would be engaged once plans had been developed further.

7.4 CBD Accessible Car Parking Bays Upgrade

Mrs Simpson notified the committee that as agreed in the committee meeting held on the 10th October 2019, the ACROD bay in front of Denmark Pharmacy had been scheduled to be upgraded and the works would be commencing in May 2020.

Outcome

- Noted.

8. GENERAL BUSINESS

8.1 Workforce Plan

Ms Spencer asked for a presentation of the Shire's workforce plan.

Outcome

- Mrs Simpson will include this item at an upcoming meeting.

8.2 William Bay National Park Redevelopment

Ms Spencer expressed her concern that there had been a lack of consultation for stage 1 of the redevelopment project regarding people with disability accessing Greens Pool.

Ms Spencer questioned why the Council had made the decision to relinquish the car park and road to the Department of Biodiversity, Conservation and Attractions (DBCA).

Community Development Officer advised that the William Bay Redevelopment Project is being managed by the Department of Biodiversity and Attractions (DBCA). Mrs Simpson noted that the William Bay Master Plan had been adopted by Council. Mrs Simpson advised that she could relay Ms Spencer's concerns to DBCA and advocate for access for people with disability to be considered.

Outcomes

- Mrs Simpson to relay Ms Spencer's concerns to DBCA and ask that disability access be considered within the scope of the works.
- Mrs Simpson will forward a copy of the adopted Master Plan to Ms Spencer.
- Mrs Simpson will arrange a meeting between Ms Spencer and the Shire President to discuss the transfer of land tenure.
- Mrs Simpson will schedule an information session on the role of the DSAC Committee and Committee governance.

9. NEXT MEETING

Due to COVID 19 restrictions a follow up meeting was not scheduled at this time.

10. CLOSURE OF MEETING

There being no further business the Presiding Person closed the meeting at 11.50am

These minutes were confirmed at the meeting of the _____

Signed: _____

(Presiding Person at the meeting at which the minutes were confirmed.)