

Shire of Denmark

Special Council Meeting AGENDA

22 October 2019



TO BE HELD IN THE COUNCIL CHAMBERS, 953 SOUTH COAST HIGHWAY, DENMARK ON TUESDAY, 22 OCTOBER 2019, COMMENCING AT 4.00PM.

For the Purposes of;

- Election of the Shire President & Deputy Shire President; and
- Table Seating Draw; and
- Determining meeting schedule (day, frequency, time and location)



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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The meeting will be initially presided over by the Acting Chief Executive Officer until such time as a Shire President is elected.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS:

Cr Mark Allen
Cr Ian Osborne
Cr Roger Seeney
Cr Elect
Cr Elect
Cr Elect
Cr Elect
Cr Elect
Cr Elect

STAFF:

Mr David Schober (Acting Chief Executive Officer)
Mr Cary Green (Director Corporate & Community Services)
Mr David King (Director Assets & Sustainable Development)
Ms Claire Thompson (Executive Assistant & Governance Coordinator)

APOLOGIES:

ON LEAVE OF ABSENCE:

Nil

ABSENT:

VISITORS:

Mr Peter Moyle JP

DECLARATIONS OF INTEREST:

Nil

3. ELECTION OF SHIRE PRESIDENT & DEPUTY SHIRE PRESIDENT

3.1 ELECTION OF SHIRE PRESIDENT

A Nomination for the office of Shire President must be made in writing, on a Nomination of Shire President Form (Attachment 3.1), and provided to the Acting CEO at any time prior to the meeting or during the meeting up until the election. The Councillor nominated must advise the Acting CEO, either orally or in writing that he or she is willing to be nominated for the office.

The process for determining the result of any election for the position (in the event of there being more than one accepted nomination) will be in accordance with Schedule 2.3 of the Local Government Act 1995. Voting for the position will be by secret ballot and all Councillors in attendance must vote.

The Councillor elected as the Shire President is to assume the role of Chair (Presiding Person) upon being declared elected and having completed the Declaration of Office.

The Shire President, if so elected, is to commence Presiding over the meeting.

3.2 ELECTION OF DEPUTY SHIRE PRESIDENT

A Nomination for the office of Deputy Shire President must be made in writing, on a Nomination of Deputy Shire President Form (Attachment 3.2), and provided to the Acting CEO at any time prior to the meeting and during the meeting up until the election. The Councillor nominated must advise the Acting CEO, either orally or in writing that he or she is willing to be nominated for the office.

The process for determining the result of any election for the position (in the event of there being more than one accepted nomination) will be in accordance with Schedule 2.3 of the Local Government Act 1995. Voting for the position will be by secret ballot and all Councillors in attendance must vote.

The Councillor elected as the Deputy Shire President is to assume the role upon being declared elected and having completed the Declaration of Office.

4. TABLE SEATING DRAW

Pursuant to Clause 8.2 of the Shire of Denmark Standing Orders Local Law 2000, the names of Councillors, with the exception of the Shire President (who will sit at the top of the table), will be drawn randomly by the Chief Executive Officer for the purpose of seating arrangements.

5. ANNOUNCEMENT BY THE PERSON PRESIDING

6. PUBLIC QUESTION TIME

In accordance with Section 5.24 of the Local Government Act 1995, Council conducts a public question time to enable members of the public to address Council or ask questions of Council.

For a Special Meeting of Council, such as this, they must however relate to the item(s) on the Agenda.

Questions from the public are invited and welcomed at this point of the Agenda.

Should you wish to address Council please note that the Presiding Person (the Shire President) may have to limit the time of individual speakers in order to allow sufficient time for all speakers present at the meeting to address Council. The rules of this process and the time allocated will be determined by the Presiding Person at the Meeting dependent upon the indicative number of speakers.

Questions from the Public

7. REPORTS

7.1 COUNCIL TO DETERMINE MEETING SCHEDULE

Pursuant to Clause 2.1 of the Shire of Denmark Standing Orders Local Law 2000, the Council shall determine, at the first meeting after each ordinary election;

- a) The day or days in each month when an ordinary meeting is to be held; and
- b) The hours during which an ordinary meeting is to be held; and
- c) The place at which each ordinary meeting is to be held.

The Council may change this determination at a time thereafter, by resolution and the meeting schedule for 2020 is proposed for inclusion and deliberation at the November 2019 Ordinary Council meeting.

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| OFFICER RECOMMENDATION | ITEM 7.1 |
| That pursuant to Clause 2.1 of the Shire of Denmark Standing Orders Local Law 2000, the Council determines that the Council will ordinarily meet as follows; | |
| a) Every third Tuesday of every month commencing 19 November 2019; and | |
| b) Commencing at 4.00pm; and | |
| c) At the Council Chambers, 953 South Coast Highway, Denmark; and | |
| d) Determine, by resolution, the meeting schedule for 2020 at its meeting scheduled for 19 November 2019. | |

8. CLOSURE OF MEETING