



# Notes

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## STRATEGIC BRIEFING NOTES

HELD IN THE COUNCIL CHAMBERS,  
953 SOUTH COAST HIGHWAY, DENMARK,  
ON TUESDAY, 16 MARCH 2021.

*The Council Forum and Briefing session follows the suggested format proposed by the Department of Local Government Operational Guidelines (Number 5 January 2004). The role of such forums is to allow opportunity for elected members and senior officers of the Council to come together outside of the formal meeting process to discuss matters that do not require formal decisions, do not discuss matters on the Ordinary Council Meeting Agenda but to discuss matters that might be conceptual (brain storming etc.), informative (updates on progress with matters) or administrative in nature. For this reason they are normally held 'in committee'. Disclosures of Financial, Impartiality and Proximity interests are still to be recorded and dealt with if they arise.*

### 1. DECLARATION OF OPENING/ANNOUNCEMENTS BY THE PERSON PRESIDING

#### RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

##### MEMBERS:

Cr Mark Allen (Deputy Shire President)  
Cr Geoff Bowley  
Cr Kingsley Gibson  
Cr Jan Lewis  
Cr Ian Osborne  
Cr Janine Phillips  
Cr Roger Seeney  
Vacant

##### STAFF:

David Schober (Acting Chief Executive Officer)  
David King (Director Assets and Sustainable Development)  
Lee Sounness (Acting Director Corporate and Community Services)  
Angela Simpson (Corporate Planning Officer)

##### APOLOGIES:

Nil

##### ON LEAVE OF ABSENCE:

Cr Ceinwen Gearon (Shire President)

**ABSENT:**

Nil

**VISITORS:**

Luke Bentley, Warren Blackwood Regional Manager and DBCA staff representatives

**DECLARATIONS OF INTEREST:**

Cllr Bowley declared an interest regarding an upcoming State Administrative Tribunal hearing to be held in Denmark.

**2. REPORTS & PRESENTATIONS**

**2.1 Rating Review – Stage Two**

The Acting Director and Corporate and Community Services team shared research data and information pertaining to the second stage of the rating review process.

A further briefing relating to split and spot rating is to be held in April.

**2.2 Integrated Planning & Reporting Framework**

The Corporate Planning Officer and Acting CEO discussed the IPRF review and associated timelines following last month's feedback by Councillors.

**2.3 Department Biodiversity, Conservation and Attractions (DBCA) Update**

Luke Bentley, Warren Blackwood Regional Manager and DBCA staff representatives briefed Councillors on the Great Southern Adventure Trails project. This included information relating to the mountain bike trails to be developed near the Tree Top Walk.

**3. Councillor Round-up**

**a. State Administrative Tribunal**

The Director Assets and Sustainable Development, provided an update on the timing and venue (Shire of Denmark Council Chambers) for the hearing.

**b. Tourism Update**

The Acting Chief Executive Officer, answered questions relating to the tourism strategy.

**4. Close**