

Local Planning Strategy – Local Government Consideration

DATE

November 2019

November – February 2020

February 2020 – June 2020

June – August 2020

August – November 2020

December 2020

ACTIVITY

Establish a Working Group

Prepare Consultation Strategy & Review/audit existing LPS, literature review and gap analysis

Initial Community Input

Technical Investigations Research and Analysis

Draft Mapping and Reporting

Council Consideration

Establish a Working Group comprised of staff, elected members and State Government representatives

Prepare and present a consultation strategy for Council consideration and adoption.

Audit the LPS for what components are still relevant

Review key changes in legislation, policy and context, information gaps and requirements for technical investigations.

Assessment of fatal flaws and opportunities for development at Peaceful Bay, Nornalup and Bow Bridge.

Prepare short Consultation Paper/s covering key themes for public release

Inform and gain Council and Working Group support for what is negotiable, what isn't, key issues and key messages.

Prepare the Strategy Plans and associated supporting plans.

Seek early input from key State Government agencies on any recent policies and plans that have implications for the LPS review.

Bushfire practitioner to prepare a Bushfire Hazard Level Assessment for the Denmark townsite (particularly areas subject to key land use changes envisaged by the LPS) and assist in determining whether subdivision is appropriate at Peaceful Bay, Nornalup and Bow Bridge.

Landscape assessment of entire district - to identify Landscape Values Special Control Areas. Focus on viewsheds from key tourist routes, key tourist/recreational areas and lookouts, along with identifying highly valued landforms. Consider what planning and design implications this will mean for land included in a Landscape Values Special Control Area in LPS4.

Review technical investigations and update accordingly.

Undertake other work identified through the gap analysis.

Undertake research and analysis.

Site inspections with Working Group.

Review and update LPS report. Prepare revised Strategy Plans and associated supporting plans.

Seek Working Group support.

Seek Council support to publicly release the draft LPS for community/stakeholder comment.

Request the WAPC to certify the draft LPS and authorise that it can be publicly advertised.

Council

Council
Working Group
State Government
Agency's

Council
Community

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Working Group

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Working Group

Council

DATE	January – February 2021	February 2021 – March 2021	March 2021 – June 2021	June 2021 – July 2021	August 2021	August – November 2021
ACTIVITY	DPLH / WAPC assessment	Modifying LPS post WAPC decision	Formal consultation	Review submissions	Council adoption	WAPC endorsement
DETAILS	DPLH assessment and then determination made by the WAPC's Statutory Planning Committee.	Likely requirement to undertake modifications. Seek Working Group sign-off.	Community and stakeholder consultation – Regulations require 21 days, suggest 42 days. Various methods to be used to seek comments including information day/evening, brochure/mail out to all ratepayers/residents and social media.	Consider submissions and issues. Prepare a Schedule of Submissions. Seek Working Group support to addressing submissions and issues. Set out suggested modifications to LPS report and Strategy Plans to address the submissions. Prepare a Schedule of Modifications.	Seek Council support to adopt the LPS. Resolution to rescind the Settlement Strategy for Denmark and Rural Settlement Strategy.	DPLH assessment and then assessment by the WAPC's Statutory Planning Committee. WAPC endorsement. Notify submitters and the community.
CONSULT	DPLH/WAPC	Working Group	Council Community State Departments	Council Working Group	Council	WAPC

Communication and Engagement Plan (CEP): Local Planning Strategy (LPS)

Deliverables	Outcome	Community Engagement				
		Target Group	Method	Level	Due*	
1 Initiation						
1.1	Creating of the LPS Working Group	Adopted	Executive Team Councillors	• November Ordinary Council Meeting	Internal	Nov 2019
1.2	Initial LPS Working Group Meeting to set broad objective for the consultation	Agreed	LPS Working Group	• LPS Working Group Meeting	Internal	Dec 2019
2 Planning & Design						
2.1	Issues Papers	Developed	LPS Working Group	• LPS Working Group Meeting	Internal	Feb 2020
2.2	Survey Material	Developed	LPS Working Group	• LPS Working Group Meeting	Internal	Feb 2020
2.3	DIY Toolkits	Developed	LPS Working Group	• LPS Working Group Meeting	Internal	Feb 2020
2.4	Communication and engagement plan and associated material	Approved	Executive Team Councillors	• LPS Working Group Meeting	Internal	Feb 2020
3 Delivery & Implementation						
External Agency Meetings						
3.1	A series of meetings with external agencies targeting topics of interest	Facilitated by Officers	External Agency Stakeholders	• Meetings	Consult	March/April 2020
Facilitated Workshop						
3.2	Workshop facilitated by external professional kick starting and directing the consultation process.	Held	Community	• Meeting at Council chambers by invitation and general advertising	Consult	March 2020
Surveys						
3.3	Community Survey	Launched	Community	<ul style="list-style-type: none"> • Webpage Update • Media Release • Advert in Denmark Bulletin (DB) & Walpole Weekly (WW) • Letter / Mail Out <i>Demographic participation results will be monitored & additional informing strategies may be implemented to encourage increased representation</i>	Inform	March 2020
				• Online & Paper Survey	Consult	March 2020
3.4	Youth Survey	Launched	Youth (12-18)	• Online & Paper Survey facilitated by Schools, , Rec Centre, CRC, Sporting Clubs & Identified Community Organisations	Consult	March 2020
Conversation Café Style Workshops						
3.5	A series of workshops to be held over a week long period that consider and formulate solutions to issues / interests / themes outlined in the Issues Papers	Facilitated by Officers	Community	<ul style="list-style-type: none"> • Webpage Update • Media Release • Advert in Denmark Bulletin (DB) & Walpole Weekly (WW) 	Inform	March 2020
				• Workshop Hosted in Council Chambers / Reception Room	Collaborate	March/April 2020
Easter Markets						
3.6	Council staff at Easter Markets	Held	Community	• Stall with public information and opportunity for community to ask questions and provide feedback	Consult	April 2020
Focus Groups						
3.7	A series of DIY Stakeholder Focus Groups that consider and formulate solutions to issues / interests / themes outlined in the issues Papers	Facilitated by Community Groups	Community Groups	• Letter and E-mail to all registered community groups containing the DIY information sheets	Inform	March 2020
				• Workshop Hosted by community groups and feedback to be compiled and presented to officers	Consult	March/April 2020
Collation						
3.8	Draft Report	Developed	LPS Working Group	• LPS Working Group Meeting	Inform	May 2020
4 Close & Handover						
4.1	Final Report	Noted	Councillors	• Strategic Briefing	Inform	June 2020
			Community	<ul style="list-style-type: none"> • Webpage Update • Media Release 	Inform	June 2020