



Notes

STRATEGIC BRIEFING FORUM

HELD IN THE COUNCIL CHAMBERS,
953 SOUTH COAST HIGHWAY, DENMARK, ON
TUESDAY, 17 SEPTEMBER 2019, COMMENCING AT 11.00AM

The Council Forum and Briefing session follows the suggested format proposed by the Department of Local Government Operational Guidelines (Number 5 January 2004). The role of such forums is to allow opportunity for elected members and senior officers of the Council to come together outside of the formal meeting process to discuss matters that do not require formal decisions, do not discuss matters on the Ordinary Council Meeting Agenda but to discuss matters that might be conceptual (brain storming etc.), informative (updates on progress with matters) or administrative in nature. For this reason they are normally held 'in committee'. Disclosures of Financial, Impartiality and Proximity interests are still to be recorded and dealt with if they arise.

1. DECLARATION OF OPENING/ANNOUNCEMENTS BY THE PERSON PRESIDING

RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MEMBERS:

Cr Ceinwen Gearon (Shire President)
Cr Peter Caron (Deputy Shire President)
Cr Mark Allen
Cr Kingsley Gibson
Cr Jan Lewis
Cr Ian Osborne
Cr Janine Phillips
Cr Roger Seeney

STAFF:

Bill Parker (Chief Executive Officer)
Cary Green (Director Corporate and Community Services)
David King (Director Assets and Sustainable Development)
David Schober (Manager Community Services)
Lee Sounness (Manager Corporate Services)
Marcia Chamberlain (Human Resources Coordinator)
Lee Shelley (Governance Project Officer)

APOLOGIES:

Cr Rob Whooley

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Nil

DECLARATIONS OF INTEREST:

Nil

2. REPORTS & PRESENTATIONS

2.1 Organisation Team Plans

As part of the Corporate Business Planning Process, various managers attended the meeting to discuss their proposed team plans for 2019/20 to 2022/23. The team plans presented included;

- a. Library services
- b. Ranger & emergency services
- c. Community services (including community development)
- d. Human resources
- e. Customer service
- f. Information and communication (including records)
- g. Finance

The Councillors agreed with the Team Plans.

2.2 Rail Heritage Precinct Power Upgrade

Governance Project Officer, Lee Shelley, provided an update on the request to upgrade power to the Rail Heritage Precinct which includes leases to Spirit of Play School, Denmark Lions Club and the Denmark Machinery Restoration Group.

The power upgrade will significantly enhance the operations of these community groups but will require Council endorsement as the precinct is owned by the Shire.

2.3 Draft Long Term Financial Plan (LTFP)

The Chief Executive Officer presented the Long Term Financial Plan. The Plan will be circulated to Councillors with the Asset Management Plan and Workforce Plan by Friday 20th September 2019 before being presented to Council in October 2019.

2. GENERAL BUSINESS

Nil

4. CLOSURE

3:30pm