



**LAING PARK DOG EXERCISE AREA  
DEVELOPMENT CONCEPT PLAN  
WORKING GROUP**

TERMS OF REFERENCE

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**1.0 NAME**

The name of the Working Group shall be the Laing Park Dog Exercise Area Development Concept Plan Working Group, hereinafter referred to in its abbreviated form as the Working Group.

**2.0 ESTABLISHMENT**

The Working Group was established **XXX** (Resolution No. **XXX**).

**3.0 OBJECTIVE**

To develop a Dog Exercise Area Development Concept Plan for Laing Park located on Reserve 45377, No. 104 (Lot 1001) Ocean Beach Road, Ocean Beach.

The park is to be accessible and inclusive to all for the socialisation, exercise and training of dogs and the design is to consider parking and the needs of adjoining property owners and trail users. The plan will provide a sustainable, effective and economical park for funding consideration by Council and/or external funding bodies.

**4.0 MEMBERSHIP**

Membership of the Working Group will comprise of a total of 9 members consisting of;

2 x Councillors;

1 x Veterinarian;

2 x Dog Trainers;

1 x Secretary Denmark Dog Club

3 x Community members;

The Director Assets & Sustainable Development and/ or that Officer's nominee

The Director Corporate and Community Services and/ or that Officer's nominee

Vacancies for Community representatives will be advertised in a local newspaper circulating within the district, with selection and appointment being made by Council.

## 5.0 MEETINGS

### 5.1 Meetings:

Meetings shall be held as required and can be called by the Presiding Person and/or the Secretary.

### 5.2 Meeting Notes:

Outcomes and decisions of Working Groups are to be recorded and retained on the relevant file(s).

### 5.3 Presiding Person

The members will elect a Presiding Person and if required a Deputy of the Working Group using the same method as detailed in the Local Government Act 1995, Section 5.12.

Pursuant to Council Policy P040235 the Working Group should elect an Elected Member to the role of Presiding Person.

### 5.4 Who acts if no presiding member?

The Working Group members present at the meeting are to choose one of themselves to preside at the meeting.

### 5.5 Public Question Time

Nil.

### 5.6 Members Conduct

Members of the Working Group are bound by the Shire of Denmark Code of Conduct and the Local Government (Rules of Conduct) Regulations 2007 (Elected Members only).

### 5.7 Secretary

The Director Assets & Sustainable Development and/ or that Officer's nominee will fulfil the role of secretary who will also be responsible for preparation and distribution of Agendas and any Notes.

### 5.8 Meeting Attendance Fees

Nil.

## 6.0 STRATEGIC ALIGNMENT

The specific tasks and actions undertaken by this Working Group will assist the Shire of Denmark in achieving the following aspirations and objectives as contained within the Strategic Community Plan;

### E1.0 Our Economy

ASPIRATION: We are an attractive location to live, invest, study, visit and work.

E1.2 To be a vibrant and unique tourist destination, that celebrates our natural assets.

N2.0 Our Natural Environment

ASPIRATION: Our natural environment is highly valued and carefully managed to meet the needs of our community, now and in the future.

N2.2 To promote and encourage responsible development.

B3.0 Our Built Environment

ASPIRATION: We have a functional built environment that reflects our village character and supports a connected creative and active community.

B3.1 To have public spaces and infrastructure that are accessible and appropriate for our community.

B3.2 To have community assets that are flexible, adaptable and of high quality to meet the purpose and needs of multiple users.

C4.0 Our Community

ASPIRATION: We live in a happy, healthy, diverse and safe community with services that support a vibrant lifestyle and foster community spirit.

C4.1 To have services that foster a happy, healthy, vibrant and safe community

**7.0 SUNSET CLAUSE**

The Working Group will cease to exist following completion of a Laing Park Dog Exercise Area Development Concept Plan approved by Council.

Adopted by Council **XXX** / Resolution No. **XXX**