



# MINUTES

## ANNUAL GENERAL MEETING OF ELECTORS

HELD IN THE COUNCIL CHAMBERS,  
953 SOUTH COAST HIGHWAY, DENMARK,  
TUESDAY, 19 MARCH 2019.

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## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

7.00pm - *The Presiding Person, Shire President, Cr Gearon, declared the meeting open.*

*Cr Gearon acknowledged the land on which the meeting was being held and the traditional custodians of the land, the Bibbulman and Minang people.*

*Cr Gearon stated that she would also like to show her respect for elders past, present and emerging.*

## 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

### ATTENDANCE – Electors Present

Cr Ceinwen Gearon (Shire President)  
 Cr Mark Allen  
 Cr Kingsley Gibson  
 Cr Jan Lewis  
 Cr Ian Osborne  
 Cr Janine Phillips  
 Cr Roger Seeney  
 Cr Rob Whooley  
 Mr Bill Parker (Chief Executive Officer)  
 Mr Cary Green (Director Corporate and Community Services)  
 Ms Claire Thompson (Executive Assistant / Governance Coordinator)  
 Mr Jesz Fleming  
 Mr Geoff Bowley

### APOLOGIES:

Cr Peter Caron, Deputy Shire President  
 Ms Beverley Ford

### STAFF (Non Electors):

Mr David King (Director Assets & Sustainable Development)

## 3. ANNOUNCEMENTS BY THE PERSON PRESIDING

Nil

## 4. REPORTS

The following Reports are contained within the Annual Report attached to these Minutes.

### **4.1 2017/18 SHIRE PRESIDENT'S REPORT**

Please refer to the Annual Report.

#### **DECISION & RECOMMENDATION**

MOVED: MR BOWLEY

ITEM 4.1

SECONDED: MR FLEMING

That the Shire President's Report for the year ended 30 June 2018 be received.

CARRIED

<b>4.2 2017/18 CHIEF EXECUTIVE OFFICER'S REPORT</b>
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Please refer to the Annual Report.

<b>DECISION &amp; RECOMMENDATION</b>	ITEM 4.2
MOVED: MR FLEMING	SECONDED: MR BOWLEY
That the Chief Executive Officer's report for the year ended 30 June 2018 be received.	
CARRIED	

<b>4.3 2017/18 AUDITORS REPORT</b>
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Please refer to the Annual Report.

<b>DECISION &amp; RECOMMENDATION</b>	ITEM 4.3
MOVED: CR GIBSON	SECONDED: CR PHILLIPS
That the Audit Report for the year ended 30 June 2018 be received.	
CARRIED	

<b>4.4 2017/18 ANNUAL REPORT INCORPORATING THE ANNUAL FINANCIAL STATEMENTS</b>
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Please refer to the Annual Report.

<b>DECISION &amp; RECOMMENDATION</b>	ITEM 4.4
MOVED: CR GIBSON	SECONDED: CR ALLEN
That the 2017/18 Annual Report, incorporating the Annual Financial Statements, be received.	
CARRIED	

## 5. GENERAL BUSINESS

### 5.1 Mr Bowley – Privacy of Personal Information

Mr Bowley referred to the recent Council decision to commence the community survey and advertise a draft Privacy Policy. Mr Bowley asked when the draft policy would be advertised.

*The Chief Executive Officer responded that the advertising was imminent.*

### 5.2 Mr Bowley – Advertising of Audit Committee Meetings

Mr Bowley thanked the Council for the efforts to advertise the Audit Advisory Committee meetings and hoped that the Council had had some interested members of the public attend.

### 5.3 Mr Fleming – Thanks to Council and Staff & Lights Beach Working Group

Mr Fleming expressed his thanks to the Council and Shire Staff for doing a great job noting that he understood how difficult it could be at times. Mr Fleming said that he wasn't sure that people realised just how much time and effort is put in.

Mr Fleming said that he was a community member on the Lights Beach Concept Plan Working Group and felt that from the first meeting the group had made timely and significant progress.

**5.4 Cr Allen – Asset Management**

Cr Allen asked the Chief Executive Officer to provide an overview of the work the Shire had done around asset management.

*The Chief Executive Officer said that as part of the Integrated Planning & Reporting Framework all local governments were required to have an Asset Management Plan. Mr Parker said that a significant amount of time had been applied to identify, inspect, assess and value all infrastructure assets. Mr Parker said that the process had reduced the Shire's fair value of the infrastructure portfolio significantly and the Auditor General had endorsed the Shire's approach.*

**5.5 Mr Bowley – Local Planning Scheme Review**

Mr Bowley said that he hoped that the Shire will undertake robust consultation when the review of the Local Planning Scheme commences. Mr Bowley encouraged Council to 'think outside of the box' when it came to its methods of engagement.

**6. CLOSURE OF MEETING**

*7.25pm – There being no further business to discuss the Presiding Person, Shire President, Cr Gearon, declared the meeting closed.*