



# Notes

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## STRATEGIC BRIEFING

HELD IN THE COUNCIL CHAMBERS,  
953 SOUTH COAST HIGHWAY, DENMARK, ON  
TUESDAY, 15 AUGUST 2023, COMMENCING AT 2PM

Concept Forums and Strategic Briefings follow the suggested format proposed by the Department of Local Government Operational Guidelines (Number 5 January 2004). The role of such informal meetings is to allow an opportunity for elected members and senior officers of the Shire to come together to discuss matters that do not require formal decisions, do not discuss matters on the Ordinary Council Meeting Agenda but to discuss matters that might be conceptual (brain storming etc.), informative (updates on progress with matters) or administrative in nature. For this reason, they are normally held 'in committee'. Disclosures of Financial, Impartiality and Proximity interests are still to be recorded and dealt with if they arise.

### 1. DECLARATION OF OPENING/ANNOUNCEMENTS BY THE PERSON PRESIDING

#### RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

##### MEMBERS:

Cr Kingsley Gibson (Deputy Shire President)  
Cr Clare Campbell  
Cr Donna Carman  
Cr Donald Clarke  
Cr Nathan Devenport  
Cr Jan Lewis  
Cr Jackie Ormsby  
Cr Janine Phillips

##### STAFF:

David King (Chief Executive Officer)  
Claire Thompson (Governance Coordinator)  
Renee Wiggins (Manager Community Services)

##### APOLOGIES:

Nil

##### ON LEAVE OF ABSENCE:

Cr Ceinwen Gearon (Shire President) (Resolution No. 010723)

##### ABSENT:

Nil

VISITORS:

Nil

DECLARATIONS OF INTEREST:

As this meeting is informal, Councillors are not required to declare any interests however, for transparency, it is recommended that both Councillors and Officers do and that those interests be recorded in the meeting Notes.

**1. REPORTS & PRESENTATIONS**

**2.1 Community Grants**

The Manager of Community Services presented the current administrative process of assessing grant applications. The Presiding Person led a discussion with Councillors on their expectations on the finalisation of funding allocations.

**2. CLOSE**

*3.30pm*