

Shire of Denmark

Special Council Meeting MINUTES

14 November 2023



HELD IN THE COUNCIL CHAMBERS, 953 SOUTH COAST HIGHWAY,
DENMARK ON TUESDAY, 14 NOVEMBER 2023.

The purpose of the meeting is to to inform the Council of the Chief Executive Officer's intention to employ two senior employees, being the Executive Manager Corporate Services and the Director Infrastructure & Assets.



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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Gibson, declared the meeting open and acknowledged the Bibbulmun and Minang people as the traditional custodians of the land on which the meeting was being held. Cr Gibson paid his respects to Elders past, present and emerging.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS:

Cr Kingsley Gibson (Shire President)
Cr Jan Lewis (Deputy Shire President)
Cr Donna Carman
Cr Jackie Ormsby
Cr Janine Phillips
Cr Aaron Wiggins
Cr Dominic Youel

STAFF:

David King (Chief Executive Officer)
Claire Thompson (Governance Coordinator)

ON LEAVE OF ABSENCE:

Nil

ABSENT WITHOUT LEAVE:

Cr Clare Campbell
Cr Nathan Devenport

VISITORS:

Nil

DECLARATIONS OF INTEREST:

Nil

3. ANNOUNCEMENT BY THE PERSON PRESIDING

Nil

4. PUBLIC QUESTION TIME

4.1 PUBLIC QUESTIONS

In accordance with Section 5.24 of the Local Government Act 1995, Council conducts a public question time to enable members of the public to address Council or ask questions of Council.

For a Special Meeting of Council, such as this, **they must however relate to the item(s) on the Agenda.**

Questions from the public are invited and welcomed at this point of the Agenda.

Should you wish to address Council please note that the Presiding Person (the Shire President) may have to limit the time of individual speakers in order to allow sufficient time for all speakers present at the meeting to address Council. The rules of this process and the time allocated will be determined by the Presiding Person at the Meeting dependent upon the indicative number of speakers.

Questions from the Public

There were no members of the public present.

5. REPORTS OF OFFICERS

5.1 SENIOR OFFICER PROPOSALS AND RECOMMENDATIONS

File Ref:	Personnel Files
Applicant / Proponent:	Not Applicable
Subject Land / Locality:	Not applicable
Disclosure of Officer Interest:	Nil
Date:	8 November 2023
Author:	David King, Chief Executive Officer
Authorising Officer:	David King, Chief Executive Officer
Attachments:	5.1a - Director Infrastructure and Assets - Selection report and Curriculum Vitae (confidential) 5.1b - Executive Manager Corporate Services - Selection report and Curriculum Vitae (confidential)

IN BRIEF

- This report aims to inform Council of the proposal to employ senior employees to the positions of Director of Infrastructure and Assets and Executive Manager of Corporate Services.

RECOMMENDATION

Simple Majority

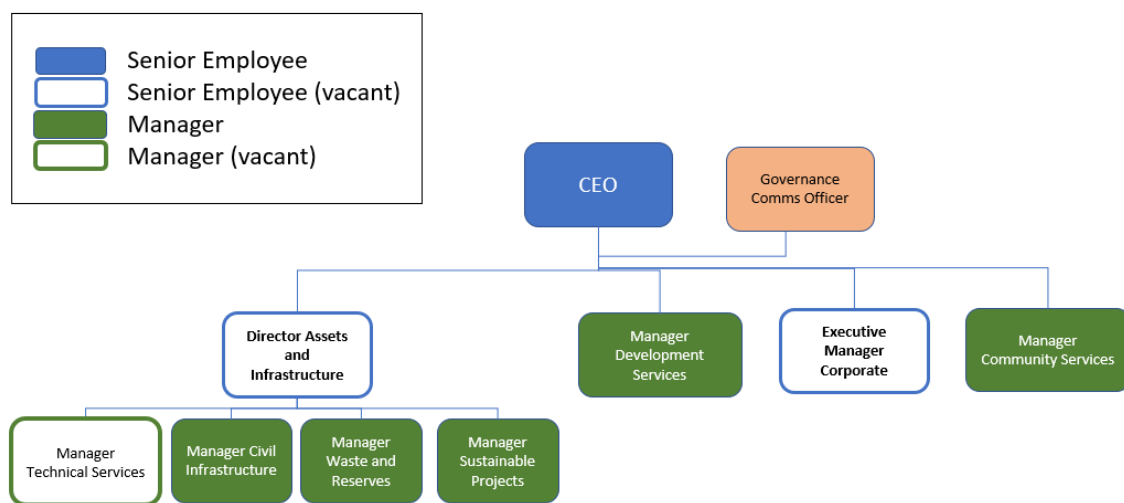
COUNCIL RESOLUTION & OFFICER RECOMMENDATION	ITEM 5.1
MOVED: CR ORMSBY	SECONDED: CR LEWIS
That Council ACCEPT the Chief Executive Officer's recommendations in accordance with Attachment 5.1a and 5.1b.	
CARRIED: 7/0	Res: 011123
TOTAL VOTES FOR: 7 Cr Carman, Cr Wiggins, Cr Youel, Cr Gibson, Cr Ormsby, Cr Lewis and Cr Phillips.	
TOTAL VOTES AGAINST: 0	

LOCATION

1. Nil

BACKGROUND

2. At the Ordinary Council Meeting on 19 September 2023, the Council resolved to approve changes to the Temporary Employment of Appointment of CEO and Designation of Senior Employees Policy. These changes were in accordance with a proposed restructuring of senior employees.
3. The figure below shows the revised organisational structure with the senior officer positions of Director of Infrastructure and Assets, and the Executive Manager of Corporate Services vacant.



DISCUSSION / OFFICER COMMENTS

4. The selection reports are contained as Confidential attachments 5.1a and 5.1b

CONSULTATION AND EXTERNAL ADVICE

5. The Officer has considered the requirement for consultation and/or engagement with persons or organisations that may be unduly affected by the proposal and considered Council's Community Engagement Policy P040123 and the associated Framework and believes that no additional external/internal engagement or consultation is required.

STATUTORY / LEGAL IMPLICATIONS

Local Government Act 1995

6. Section 5.37(2) requires the CEO is to inform the council of each proposal to employ or dismiss a senior employee, and the council may accept or reject the CEO's recommendation but if the council rejects a recommendation, it is to inform the CEO of the reasons for its doing so.

STRATEGIC / POLICY IMPLICATIONS

Temporary Employment of Appointment of CEO and Designation of Senior Employees Policy

- 7. The recommendations for senior employees are in accordance with this Policy.

FINANCIAL IMPLICATIONS

- 8. Nil.

OTHER IMPLICATIONS

Environmental

- 9. There are no known significant environmental implications relating to the report or officer recommendation.

Economic

- 10. There are no known significant economic implications relating to the report or officer recommendation.

Social

- 11. There are no known significant social considerations relating to the report or officer recommendation.

RISK MANAGEMENT

- 12. A risk assessment has been undertaken per the Shire's Risk Management Governance Framework, and no risks have been identified in relation to the officer recommendation or the report.

6. MATTERS BEHIND CLOSED DOORS

Nil

7. CLOSURE OF MEETING

3.05pm – There being no further business, the Shire President declared the meeting closed.

The Chief Executive Officer recommends the endorsement of these minutes at the next meeting.

Signed: _____
David King – Chief Executive Officer

Date: _____

These minutes were confirmed at a meeting on the _____.

Signed: _____
(Presiding Person at the meeting at which the minutes were confirmed)